

TENBY CIVIC SOCIETY

Registered Charity No.511384

President

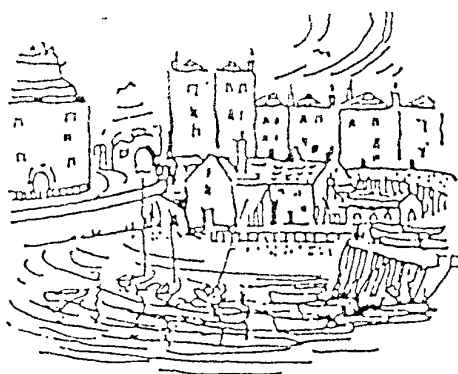
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Minutes of Executive Committee Meeting

Date – 29th January 2019

Venue - The Fourcroft Hotel, Tenby

Committee members present

Chairman - David Tudor Thomas
Trevor Hallett
Harry Gardiner
Richard Wingfield
Albie Smosarski
Neil Westerman
Howard Rawson-Humphries (arrived 2.50pm)
Jacqui Wingfield

Members and guests present

Edna Greenhalgh, Rob Mayhew and David Glennerster

1. Apologies for absence

Apologies were received for Keith Clarke.

2. Minutes of meeting 27th November 2018

The minutes were accepted as a true record.

3. Matters arising from 27th November 2018 meeting

- **3.1 Saundersfoot Harbour development** – DTT to arrange a meeting with CEO Michael Davies – c/f.
- **3.2 Trees on South Parade** – DTT to write a letter of support for replanting in due course – c/f.
- **3.3 Allen's View Coffee Morning** – little advertising and terrible weather produced a very poor turn out although some costs were covered.
- **3.4 Kinloch Court** – consideration for an award is no longer being progressed.
- **3.5 20mph zone** – KC provided a detailed report on how 20mph zones benefit safety when used in conjunction with other traffic calming measures. DTT will now write to PCC to progress the matter. EG suggested the use of the electronic matrix signs on entry to Tenby (Narberth Road/Marsh Road) could be used to advertise the new speed limits when not in use for flood/parking warnings.
- **3.6 Projector** – NW confirmed the Historical Society do have a projector which works well when used with a laptop (rather than using any software built into the projector itself)

Signed.....Chairman

- **3.7 Amended bank mandate** – AS confirmed there is no amendment required to the mandate after all
- **3.8 Response from Cllr Tish Rossiter** – DTT to write and chase a response from TTC – c/f
- **3.9 Tenby Chamber of Trade** – DTT will be joining the small sub-group of Tenby Chamber of Trade & Tourism responsible for producing material for the ‘Visit Tenby’ website newsletter
- **3.10 Volunteer insurance** – AS confirmed that volunteers are covered by TCS insurance policy but not for the use of power tools
- **3.11 Christmas Cards** – HG advised that he can produce cards in a similar way to those he produces for Tenby Museum at a cost of 25p each. TCS has no retail outlet for selling cards and demand is difficult to assess. DTT will mention the possibility of selling cards in his next Newsletter to see whether this is something the Society should progress either as a fundraiser or advertising opportunity.
- **3.12 St Catherine’s Island Wishing Well Contents** – TCS will not now be receiving the contents of the well which John Loring has advised have been put towards ongoing repairs on the Island instead.

4. Correspondence

- The Society was advised of the sad passing of Ivor Jenkins via the website. DTT has written to the family expressing condolences
- Marion Hutton had contacted the Society to advise her change of address and to obtain contact details for Douglas Fraser. These have been provided. DTT chasing her to check that she still wished to remain a member of the Society
- NW has provided Summer opening times for Castlemartin Range in order that a trip can be organised in July/August in conjunction with Rob Scourfield availability. DTT to advertise in Newsletter.

5. Membership

The Society have lost 2 members; both Ivor Jenkins and John Beynon sadly died over the Christmas period.

DTT will draft a letter to the Tenby Observer to express condolences as unable to contact the family of John Beynon.

January is renewal time – DTT to put a reminder in the next Newsletter.

6. Treasurers Report

NatWest current account	£ 2,667.11
National Savings	£ 9,243.55
TOTAL	£11,910.66

Allen’s View **£ 914.17** (included in current account balance reported above)

AS advised that £66.50 interest had been received in December and is included in the above figures.

7. Planning

See Appendix 1 for details.

The LDP document has various errors regarding Tenby’s green spaces which will be followed up by the sub-committee in due course.

HG highlighted the fact that TCS are not being automatically notified of all new planning applications as happened in the past. HG proposed that he email/contact the relevant planning officers at PCC/PCNPA to ensure that TCS are notified immediately in future – all members unanimously agreed with this proposal. It is one of the most important elements of the work of the Society and therefore all applications need to be considered in detail and comments passed to TTC in time for their scheduled meetings. Weekly updates from PCNPA (as offered in the email from Sharron of PCNPA Admin) will not be frequent enough.

Recent applications include further development in Sergeant's Lane which is welcomed. There are also new plans to return 'Ocean Commotion' to a chapel – a comment will be made on the need to include disabled access despite the building being listed.

DG will pass all information he has to HG regarding the potential planning application for Travelodge/food store on land opposite Kiln Park being submitted by Andrew Vaughn-Harris of Hayston Developments.

8. Allen's View

- Urgent work to reduce the size of the griselinia has been completed by Dan Badham but no invoice has yet been submitted. Price is expected to be £200 or less.
- Shed replacement – HG confirmed he requires 3 water butts. HRH to source and also complete his design work.
- Volunteers - volunteers will be needed March/April for planting and for refurbishing a number of the benches
- Gates – HG/DTT to meet with Mr Braun who will be making entry gates. These will make the area more formal and enable the area to be closed to the public when required. RM will ensure a mini digger is available for digging out the post footings when an installation date has been agreed.
- Installation of iron benches – c/f

9. Current Projects Update

- **9.1 Guide Book** - AS passed two more sections to DTT for processing.
- **9.2 Town Walls** – investigations into the formation of a charitable trust continue. There is some general interest from the public in a "Friends of the Town Walls" group so DTT will submit a letter to the Tenby Observer to gauge interest
- **9.3 Heritage Plaques** – there is just 1 more plaque to be replaced. DTT will then begin work on the final 'tranche' including the ceramic plaque on Whitesands Gate which will need to be sandblasted and repainted by hand. A suggestion to erect a new plaque next to the 'wedding oaks' at Slippery Back was unanimously approved by the committee. Martin Hurlow has pledged £100 towards the total cost of around £300-£400 and RM will approach the Lions for a contribution at his next meeting on 4th February – HG to email details to RM by 3rd February 2019.
- **9.4 Characterisation Study** –
 - a) Phase 1 – RW mapping with the help of Steven Jones (PCNP Operations Manager) – c/f
 - b) Phase 2 – c/f

10. Licensing

No applications affecting Tenby have been received.

11. Transport

NW has drafted a letter to Ken Skates making a number of excellent suggestions for improvements and will incorporate DTT's comment on open access in the final version.

HG will respond to the bus service consultation on behalf of the Society.

12. AOB

12.1 Charity Commission Newsletter – DTT to circulate to all committee members via email

12.2 AGM DATE - will be held 6th April 2019 if the venue is available (13th April 2019 will be second choice of date). HG has kindly agreed to give a talk on Allen's View. Other details will be discussed at the next meeting

13.3 TIC Closure – DTT to write to Tenby Observer to state the Society's opposition to the proposed closure of the information centre. RM will also provide the link to an online forum where objections can be lodged.

13.4 LED lamppost upgrade on The Esplanade – RW to circulate photographs of the new lampposts to committee members.

13.5 TCS Award – NW to draft a set of guidelines to follow for any new TCS awards. TH to investigate the criteria TTC use to make their awards – most recently to the landlady of Tenby House.

13.6 Bandstand – following the success of last Summer’s jazz afternoon at the bandstand, Jim Cornwell (Tenby Town Crier) is looking for support to take on responsibility for the bandstand, perhaps with a suitable lease from PCC, in order to put on more events and carry out a much needed refurbishment. The Society agreed they would support him where they could.

13.7 Bryn Hir Action Group – NW attended the recent meeting of the Action Group held at the Giltar Hotel. There was a small turnout. Mike Evans explained at length the proposed development of 150+ homes but would not be drawn on specific details of the mix of private and social housing. Since this is such a large and far reaching topic a full discussion will take place as a full Agenda item at the next meeting of the Society on 26th February 2019. In the meantime, developments will be monitored very closely as the application is likely to be submitted very soon.

NEXT MEETING TUESDAY 26th February 2019 2PM @ FOURCROFT HOTEL TENBY

APPENDIX 1

TCS Exec 29.1.2019 Planning matters HRG (details of the latest applications will be raised at the meeting)

Open Space in the new Local Development Plan.

The open space allocations for Tenby seemed to omit a number of important spaces and to include a variety of types, **so we submitted a comment that the Plan would be sounder including another 20 spaces of a similar kind** to those in the Plan.

Housing amenity spaces on the Glebe, Rosemount Gardens, Merlins Gardens. Roadside green spaces/treed spaces beside Narbeth Road, the old and new cemeteries, full public access open space – top of Butts Field car park and Allens View, green amenity space between the Salterns and the Ritec, cliff-side spaces **below** Battery Gardens and the Victoria childrens' Play area.

- The plan has been changed to include most of our additions but the cemeteries, Allens View, Butts field grassed area and Rosemount Gardens are omitted, and a couple of boundaries are wrong because the OS map is out of date.
- **I would recommend that we object again to the above omissions; site surveys showed some boundaries were wrong, Rosemount being much larger than they showed; and the other three excluded could be included as the Assembly recognise peripheral spaces as important and there is debate about the town “ boundary” and their landscape, community value and links with “ greenways”.**

Applications consultation by the National Park; we asked why recently copies of applications hadn't been sent to the Chairman as before. Below is the Admin's reply for us to consider.

Good afternoon Mr Gardiner

Thank you for your email with regards to consultations on planning applications.

As you are probably aware, Tenby Civic Society is not one of our Statutory Consultees so would not automatically extract from our computer system in the way that the Town Council, Dwr Cymru/Welsh Water, Highways Dept. etc. would.

*We rely on the officers indicating at validation stage which applications to consult the Civic Society about and at present there seems to be only 1 valid application for Tenby under the 2019 applications and that is **NP/19/0026/FUL**.*

This is for alterations to a property in St Davids Close, Sally Tyler is the officer dealing with this application but has left for the day so I'm not sure why you haven't been consulted about this one. I will check with her tomorrow but please let me know if you would like us to send out the information regarding this application.

I would suggest that we add you and Mr Thomas to our email sent out on a weekly basis, listing the registered applications for that week. If we do this you can then review the list and contact us if there are any that you haven't already been consulted about but would like to be.

Please let me know if this would be helpful to you.

Kind regards Sharron

APPLICATIONS ----COMMENTS SENT “ The views of the Planning Sub – committee Of Tenby Civic Society on current applications are below. Harry Gardiner Sub Cottee Chair.”

NP/19/051/FUL **Conversion, velux and rear dormer Flat 3 Cresswell Court, Cresswell st. Tenby**
No objections – the pitched roof will be retained by flush velux preserving the pitched roof character of the street frontage, whilst the wide dormer is at the rear.

NP/18/0748/FUL **Alterations and A3 first floor use . Sergeants Lane, Tenby.**

Signed.....Chairman

We welcome the proposal extending the revitalisation of Sergeants Lane especially if the work is of the same standard as that carried out in the adjoining related brewery. The retention of the style and features of the façade will retain the character of Sergeants Lane.

NP/18/0755/FUL **rear alterations ‘Milton’, Serpentine Road, Tenby**
No objections.

NP/18/0734/FUL **New dwelling Noe Acre, Gas Lane, Tenby, SA70 8AG**
"Conversion of existing car port to a bedroom with ensuite facilities"

No objections; the change from garage to bedroom including the installation of a window and an infill panel with door and windows will improve the appearance of the building, whose style fits well with the adjoining cottage style house and the pharmacy. The existing open sided ground floor garage is functional but seemed rather ugly compared with the proportions and detailing of the rest of the house.

NP/18/0728 **Shalom, 40, Lady Park, Tenby, SA70 8JJ**
"Dormer extension to western elevation, insertion of 6 no. roof-lights for loft..."

We welcome the proposal; a nearly full width dormer fits in well with this building and the grouping of houses adjoining to the west in a mainly two story cul de sac. The proposal is also a good use of the aspects possible. Consultation with neighbours to the west could be advisable.

Re NP18/0521/FUL **Amended top floor dormers, 9 High Street Tenby (New Look)**

We welcome the revised plans for placing the full width dormer at the rear and placing two traditional small pitched roof dormers on the front , also preserving the present pitched roof on the important High Street frontage. This entirely meets our sole concern about the original proposal and we welcome the change and the effort involved for the applicant, the architect and the planning officers, particularly as this is not a listed building. The restoration of the frontage to a Victorian style shop front is also most welcome.

The pitched roof character of listed and non-listed properties on High Street is an important element in the Conservation Area’s Georgian and Victorian character, which might be lost by precedents of full width dormers.

PA/18/0677/Ful **55 the Glebe, Tenby – extensions.**

No objection; the low angle hipped roofs are different to the main roofs, but there are a number of similar front alterations that fit in well already on the estate.

Just two preliminary comments re NP/0602/3 **Balcony, Crackwell St, rear of Brecknock House,**

- 1 our copy doesn’t have signatures in the necessary places, which could affect legality, whatever the decision
- 2 - Just a practical point that wood decking becomes slimy and very slippery in wet weather over the winter, so is both a safety issue for holiday lets and is one of the reasons decking has often been stripped out in Tenby after a few years.

The rebuilt and extended balcony and railings atop the cliff rear of Harbour Heights holiday let, Crackwell St has been raised as an unauthorised development at an important location in the Conservation Area. This has been referred by Rob Scourfield for Enforcement to examine. The owner lives in S Africa and has been looking to sell for some time.