

TENBY CIVIC SOCIETY

Registered Charity No.511384

President

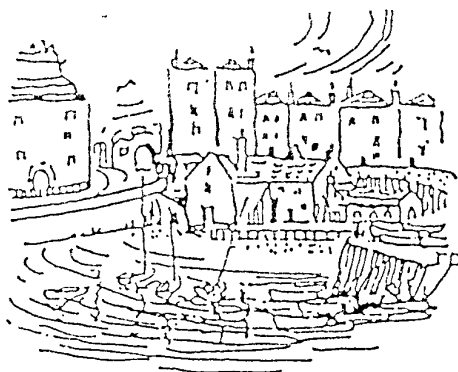
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Minutes of Executive Committee Meeting

Date – 9th October 2018

Venue - The Fourcroft Hotel, Tenby

Committee members present

Chairman - David Tudor Thomas
Trevor Hallett
Neil Westerman
Jacqui Wingfield
Howard Rawson-Humphries

Members and guests present

Rob Mayhew, David Glennerster, Keith Clark and Edna Greenhalgh

1. Apologies for absence

Harry Gardiner, Albie Smosarski and Richard Wingfield.

2. Minutes of meeting 8th August 2018

The minutes were then accepted as a true record.

3. Matters arising from 8th August 2018 meeting

- **3.1 Saundersfoot Harbour development** – DTT to arrange a meeting with CEO Michael Davies – c/f.
- **3.2 Trees on South Parade** – DTT to write a letter of support for replanting in due course – c/f.
- **3.3 Guide Book** – c/f
- **3.4 £250 Donation to Skate Park** – donation has been made and ‘thank you’ card received back from the group. TCS were the first to make a donation. DTT to contact them again to encourage the installing of a bin.
- **7.0 NatWest Building** – we are pleased that the windows are not now going to be extended downwards
- **8d) Allen’s View Coffee Morning** – will be held on Saturday 8th December 2018. HG to book Church House and all to make themselves available to help on the day. JW to advertise date on the website.
- **9.3 Kinloch Court** – HG reported via NW that he had contacted the scheme architect who reported that there was a mix of sales to residents and holiday lets. He has referred our question to the property manager. He also confirmed that the bamboo fence had been erected at the request of the residents to

Signed.....Chairman

shield the view of the carpark. It replaces a chain link fence that was there previously but does block views of the bottom of the old preserved elevation. No reply from PCC planning officer has been received in over 6 weeks. HG to be requested to chase up.

- **10 Licensing** – there are some question marks over whether correct protocol was followed by the ex-Servicemen’s Club prior to the request to extend their license application. KC to follow up.
- **11.1 Town Walls Walk** – DTT has received verbal support from Cllr Mike Evans for opening up the town walls walk. TH confirmed that TTC have no objections to the idea provided walks are supervised and safe. TH will also find out who owns the Coburg Flats building as the wall is in poor repair in that area and will need repairs to be carried out.
- **11.2 20mph zone** – letter has been submitted but no response yet received from TTC. DTT to follow up.

4. Correspondence

- Tenby Skate Park Committee – TCS have received a thank you note from the group
- Richard Gaskill – made a request for future copies of the Newsletter and also an enquiry about his mother’s membership (she is a member) and how he could join. Replies to his questions were provided along with other supplementary information. No further reply has been received
- Douglas Fraser – wrote to confirm he will no longer be joining the Society as he had moved away but will keep an eye on the website and wishes us all well.
- Matilda Thompson – Plimsoll Productions – contacted us via the website to enquire about parking issues in Tenby for a potential TV programme. DTT provided a wealth of information but has heard no more.
- Bryan Harris – wrote requesting a talk on Allen’s View. DTT to speak to HG in due course
- Marion Davies – has contacted us to provide some factual information on some of the blue plaques in Tenby. DTT to include this information in his next Newsletter.
- Fecci’s Ice Cream Parlour redevelopment – HG provided an update to confirm that despite TTC approving the original plans, both the PCC Case Officer and Rob Scourfield have agreed with TCS and the applicant is now revising their plans and will re-submit their application taking into account the details contained in the SPG.

5. Membership

DTT confirmed that he has an up to date membership list and has received various updates stating that members are unwell, in hospital etc and have not paid their subs. The committee agreed it is difficult to pursue in these circumstances and will not do so. HRH also reported a number of people dropping into Cofion Books to see how Albie is doing and also pay subscriptions.

6. Treasurers Report

NatWest current account	£ 2,436.81
National Savings	£ 9,177.00
TOTAL	£11,613.81

Allen’s View **£ 829.17** (included in current account balance reported above)

The transfer of £3,000 from the savings account into the current account has not yet been done but no immediate requirement to do so.

In the light of our Treasurer's absence due to illness and unavailability during recovery, it was unanimously resolved by a quorate committee that, in accordance with Article 13 of the Constitution "Amendments", that an addition should be made to Article 10 "Expenses of the Administration and Application of Funds".

The amendment should state that in the absence of the Treasurer for all cheque payments and transfers the banking mandate be altered so that valid cheque signatories be changed from the current '2 signatories including the Treasurer' to 'Any 2 signatories from the bank mandate list'.

The Society's bank and savings account organisation were to be so informed. DTT will submit the appropriate bank and NS&I paperwork and also re-draft the relevant paragraph of the TCS Constitution.

There are a number of payments and donations that we have received (totalling about £175) that need to be paid into the bank – DTT to arrange.

7. Planning

HG circulated his summary report on current planning applications in advance of the meeting – see Appendix 1 for details.

8. Allen's View

HG circulated his report in advance of the meeting – see Appendix 2 for details.

Bench installation March 2019 was agreed as a workable timeline for all and fits well with TCS anniversary.

The suggestion of three dolphins from the three sycamores seems like a great idea.

JW advised that Tenby Daffodil bulbs are available from Lydstep Garden Centre.

Shed/water collector – c/f.

NW proposed a vote of thanks for all the hard work put into Allen's View by HG – all enthusiastically agreed.

RM requested that a list be forwarded to him asap containing the species of tree and number required to be planted at Allen's View. He is in contact with organisers of the Carten100 Sportive who are looking for tree planting projects to support.

9. Current Projects Update

9.1 Characterisation Study –

a) Phase 1 – RW mapping with the help of Steven Jones (PCNP Operations Manager) – c/f

b) Phase 2 – c/f

9.2 Plaques – DTT will re-commence his renovation work now the busy Summer season on St Catherine's Island is finished.

9.3 Kinloch Court – see Matters Arising. No award can be made for the building whilst we await the outcome of our various investigations - c/f.

10. Licensing

Tenby Leisure Centre – application for extended hours and on and off sales for public events.

11. AOB

11.1 Remembrance Day Parade – DTT will attend and lay wreath if Caroline Thomas is unavailable.

11.2 Town Wall Turrets – TH advised that it might be possible to rebuild the turrets as a similar rebuild had taken place on Castle Walk walls. The new build had been differentiated from the existing historic stones with a line of glazed black tiles. This raises interesting possibilities for the repair work necessary on the town walls and turrets. TH to find out when this work was done on Castle Walk and by whom.

11.3 Response to Cllr T Rossiter’s comments– the committee unanimously agreed that an urgent response via the Tenby Observer was required. All were asked to forward comments to DTT as soon as possible in order to get the letter in before the copy deadline on Tuesday 16th October

11.4 CIVIC AWARD FOR TREVOR HALLETT - a very popular and well deserved recipient, the award was proposed by RM and seconded by everyone else present. Congratulations and thanks were voiced for all his hard work or Tenby over a number of years and in various capacities.

NEXT MEETING TUESDAY 27th November 2PM @ FOURCROFT HOTEL TENBY

APPENDIX 1

Planning application comments (date order) HFG TCS Exec 9th Oct '18

6.10.18 NP/18/0572/TPO Pine Penlee, 8 Mayfield drive Tenby

NP/18/0571/TPO Tree work Jibinc Mayfield Drive, Tenby

We welcome both of these as routine tree management, and welcome the replacement of the sycamore at Jibinc with something lighter and more decorative.

1.10.18 NP/18/0524 Feccis Ice Cream Parlour, St Georges House, St Georges Street, Tenby, SA70 7JB – SN1341400380 "Alteration of existing shop front to include new entrance etc..."

We welcome the application with the following provisos relating solely to the ground floor shop front

- There be amendments and further details discussed with the Planning Authority to find a design that meets the Shop Front SDG
- (a) fuller details of the canopy to satisfy paras 12.1 12.2 of the SPG
- (b) a re-design of the folding doors replacing the existing traditional style shop window, (which does meet the Shop front SPG) so they have elements of the traditional design which dominates the character of the Centre in the Conservation Area, or retain the existing shop front window. SPG paras 3.1 & 3.3 refer.
- (c) the replacement frontage at New Look fits exactly into the SDG approach, re-establishing the Victorian style of shop front design.
- (section (d) and below were not sent to the town council)* (d) use the site visit as an opportunity to compare other adjoining ground floor frontages on the same side for features and un-permitted signage in particular that do not meet the SPD so as to consider further action.

The Shop front SPG is an excellent document which would help to preserve the Victorian character of Tenby Town Centre if it could be applied fully !

It appears very unfair to have required an application from Bar 10 when in a simple walking survey we could find 80 % of Town Centre premises signage had not been permitted and over a dozen of those did not comply with the SDG details though the rest already fit.

18.9.18 18/0520/FUL "Proposed side extension and roof dormers, provision of two parking spaces " 16 Merlins Court, Tenby

The application deserves praise as the building extensions proposed fit the design character of its house and the houses around it and will appear a seamless extension of the bungalow part of this quiet cul de sac. This application fits its location's character in a way that we wish had been proposed at 79 Upper Hill Park.

It does involve removing a large mature Cherry tree that appears to be specifically cited in a Tree Preservation Order, so the view of the National Park's Tree officer is important. The cherry is on the edge of a group of large trees; our view is that the effect of its loss would be lessened. We understand that Cherry trees can have extensive root systems that would be compromised by foundation work. The application takes clear note of root protection areas for the other trees.

18/0540/FUL 30, Lady Park, Tenby, SA70 8JJ -"Rear dormer extension, rooflights to front and rear and roof extension ."

Modest alterations to a two storey house that do not obscure the unusual side windows on the upper floor of the adjoining house to the north. As the properties at the rear are bungalows, we suggest that the Park consult neighbouring property occupiers (including at the rear) would be sensible, as there could be issues of increased overlooking from the rear dormer. Provided neighbours are happy, so are we.

18/9/.18 NP18/0521/FUL New front, dormers and part change of use, 9 High Street Tenby. (New Look)

Except for a resolvable concern about the dormers we welcome these proposals -

- **Adding retail floorspace** on the first floor **will add to the retail attraction** of the premises and the centre
- The **remodeling of the shop front in a detailed Victorian style suits the visual period character of the street**, restoring the style of earlier fronts, fits with the Shop Front SPD and removes the out of character look of the present frontage.
- **Exterior materials show a preference for quality and durability** (lead roofing to Dormers, hardwood for the shop front - Softwood shop surrounds have rotted badly in Tenby particularly at pavement level. We were delighted to see hardwood specified on the Nat West remodeling on Tudor Square.)
- Remodeling the residential part will enable its upgrading
- New fire escape routes appear more secure.

We are concerned at the frontage full width dormer, and hope to encourage an alternative that offers similar benefits.

- **Putting the full width dormer on the rear west roof would meet the need for light, be less visible, could be higher and nearer the gutter widening the useful floor space inside.** The useability of the toilet/bathroom would be improved.
- Velux lights could feature on the east front pitch instead, or possibly a narrower central dormer would align and echo the central bays on the floor below, though we would prefer velux there.
- rear dormers would not be visible from any street level.

Our concern is to preserve the dominance of the pitched roof period character of the Town Centre and Conservation Area.

Roofs from here south down High Street are pitched without dormers. The full height and full width dormer recently retrospectively permitted opposite is regretted,(18/0162) as too visible, too large, and not of a period style design to fit with the Victorian building. The photos attached show how visible the 18/0162/LB dormers are, and would be on New Looks building, despite the 18/0162 Design and Access statement "The proposed roof changes will not be visible from the High Street....." We are reluctant to see the pitched roof character of these buildings in the Conservation Area lost. Many of the listings are for their group value as well as period detail; pitched roofs are a key feature of the roofscapes. Other dormers nearby are less wide, and not as high e.g. W.H.Smiths building, or often narrow and set a few feet behind parapets, as found in upper Crackwell Street.

We hope the large polished granite facing panels to the existing shop front can be put to good alternative use, or salvage; so much of inherent value goes in builders skips.

12.8.18 18/0450 Rooflights Flat 25 Caldey House Bryn y Mor Narbeth Road Tenby **No objection**

18/0448LBA and 449 Alterations, including some windows and roof. Windsor House, Crackwell Street Tenby.

We welcome the introduction of in character basement windows, and the minor raising of the top floor rear roof, which retains its hip and dormer character and adds a small balcony with a superb view; this is a sympathetic alteration to a listed building which will not significantly change this important elevation and skyline above the North Beach.

If Planning Authority officers are able to inspect the interior areas when wall partitions etc are to be altered and are satisfied no valuable early structure or detailing, doors etc. is lost we are happy with the interior alterations proposed as main walls, windows and staircases are not affected

18/0467 Tree crown reduction, Hafod y Werydd, Heywood Lane Tenby **No objection**

18/0446 Change of use from annex to holiday let, White Cottage Heywood Lane

No objection, though if practicable a condition that the annex remain in the same ownership as the house might avoid subsequent access problems arising

APPENDIX 2

Allens View – Report to Oct, 2018 Exec. Cottee. Harry Gardiner.

New benches – progress; I emailed Mike Davies and got this reply

“Hello Harry I am a very lucky person. Please find attached a timetable (in Word) for you to view and amend the dates, if for any reason they are not convenient.

If you email me any changes you make I can confirm them before your meeting, or you can present the document as it stands.

Week beginning **10th December 2018:** Send images of progress so far and if necessary arrange a workshop visit

Week beginning **7th January 2019:** Facilitate workshop visit to confirm design fine detail choices prior to welding bench components together

Week beginning **25th February 2019:** Facilitate workshop visit to confirm satisfactory completion of the benches prior to galvanising

Week beginning **18th March 2019:** Deliver and assist in installation of benches

Kind regards Mike

Gates

I met Mr Braun the butcher and he us happy to **make us a set of three gates for Allens View made from the same type of wood** as the two picnic tables over the winter. We will do a site and measuring visit and he seems keen to sort the hinges and fittings. This is a generous offer again. We may need to sand the gates but it seems best to use clear wood preservative to avoid the re-painting that a dark teak preservative involves.

When the time scale is clearer I could approach the National Park path ranger (new guy) to get their volunteer team to help with installation.

Tree Survey

Safety double checks on trees causing a bit of concern showed; –

no issues with the crab apple trees by the upper bench,

no further main stem rot in the Griselinia by the viewing cairn (One branch had broken through basal rot last winter, and some branches were reduced by the tree surgeon over the public area as a precaution.)

Further monitoring is needed for a **tall laburnum** with a broken branch cavity in the main stem, a **three-stemmed sycamore near the southern glade, one of whose stems show some shallow decay, so could** sensibly have its longer branches removed by volunteers. This tree will need removal in the next few years (noted by surveyor in 2015). **A sycamore** by the southern entrance has a basal cavity with fungus (latter confirmed as non-aggressive by Trevor and the tree surgeon) This will be monitored to check if the cavity enlarges or deepens. These are common in sound trees, but as it is by the entrance there is safety to consider.....

Tree planting

The tree survey of 2015 recommended planting to replace the group of leylandii after they were felled (now done with a bird carving, a notice stand and a bench added using the base stems).

This winter/autumn its it recommended to the committee that we plant 4 new saplings, two birches and two Whitebeam, both very suited to a windy site by the sea and not prone to the species specific diseases becoming more common. There is quite a large gap in the canopy so plenty of sky for new trees to aim for. A New Zealand pine donated and planted in this space in 2017 died in the heavy frost and freezing rain last winter.

Three 20 year old oaks (Donated by Jo amd Malcolm Stacey) and a willow planted just before the dry period have survived ok, tho Harry had to water them twice a week during the dry period. Saplings trees planted two winters ago have survived well, one or two losses. Alf Heaven had cleared around quite a few and watered them.

Future tree work

There are a few dead smallish branches on Monterey pines that need a tree surgeon's opinion next time one comes, none in high risk areas (ie over paths)

Two **ash trees** nearish to the southern coast path hedge are very mature and showing some signs of stress but no disease die back. Over the next five years they are candidates for felling (leaving two big stumps for carvings??).

One **Monterey** has a broken off stem but a long branch over the fence into "clovers" land; I intend to mention this to the Arboriculturalist who is happy to correspond on matters.

There could be some felling where there are too many trees interlocking with each other, especially the weaker trees. There are opportunities for volunteers to do similar 'cosmetic' branch lopping at lower levels, as has partly been done this autumn.

Some tree surgeon work looks likely winter 2019-20, but the arboriculturalists survey of 2015 could be repeated at the date due in 2020, at a cost of £250 - £300 . (Good value as you get a professional opinion in writing about safety.... And the National Parks Tree Officer would not offer such advice when our tree surgeon brought him up to resolve some uncertainty over the two Ashes above; he only offered concerns.)

Then there could be tree surgeons bill too.... At the moment there are no large tree work costs 'hanging over us' (!) such as problems with the Monterey groups.

We seem to need some regular income to give a fund to cover the continuing costs of tree work, rather than shrink our reserve. We have **done well with free volunteer work and donations** (benches, saplings, plants, Daffs) , we have two benches coming, and gates, we **could bid for grants** for equipment, fixtures, tree felling for tree carvings, new shed/rain gatherer, possibly improved vehicle access, maybe tree work to improve views etc. , but the long term need for tree work is less likely to be fundable through a grant for a 'fighting fund'.

Autumn Winter planting 2018/19 – species proved to do well there....

1 We have an offer to donate the cost of 200 more Tenby Daffs from Doreen Mortimer.

2 We have an offer of more primrose and violet plants from Jo Stacey.

3 Harry can provide more hardy begonia ground cover to extend this summer's planting.

4 Sue Gardiner has a series of hardy fushia plants being readied for planting by the spring.

5 other helpers have fushias, hydrangeas, montbretia for us to plant, the latter need digging up

6 Other contributions are welcome, especially perennials, bushes and evergreen bushes that survive near the coast.

Note that quite large amounts of planting are needed to be at all noticeable in the site !

Paths and planting

One aim with introducing planting has been to guide walkers around the path areas and stay off other areas of the site, also creating borders edging the paths. So paths around the two tree sculptures were created, border planting and some railings guide visitors away from other areas by partly blocking them. There is more to do, but experience is showing what works and what does not.

Volunteers

We have lost several volunteers – Nigel Davies, John Faulkener, Louise Badham. Recently Alf has not been available. We have gained Josh, Trevot Halletts grandson. Trevor cant do work, but has assisted with tree and species asseement.

Species list. Trevor Hallett has prepared two lists of wild plant species present on Allens View. Harry Gardiner has put this into a spreadsheet list with a few additions. Some garden plants are omitted , so assistance with identifying any on Allens View would be appreciated.